

Wireless Communications and Public Safety Act Universal 911 Dialing Transition Reports

GENERAL INSTRUCTIONS

Introduction

The Universal 911 Dialing transition reports are to be used to monitor the timely implementation of the Wireless Communications and Public Safety Act of 1999. Pub. L. No. 106-81, enacted Oct. 26, 1999, 113 Stat. 1286, amending the Communications Act of 1934, §§ 222, 251 (911 Act), and the Commission's Rules implementing that statute.

See *Implementation of 911 Act, The Use of N11 Codes and Other Abbreviated Dialing Arrangements*, WT Docket No. 00-110, CC Docket No. 92-105 (rel. December 11, 2001) (*Fifth Report and Order*).

Preparation of and Submittal of Reports

Pursuant to the *Fifth Report and Order*,¹ carriers must file two 911 transition reports covering the less than 200 geographic areas, as identified by NENA, and listed in Appendix D to the Commission's *Fifth Report and Order*²: (1) those counties where there is no 911 service; (2) those counties in the process of implementing 911; and (3) those counties that have basic 911 service only in some parts. The first transition report must be filed by March 11, 2002. The second transition report must be filed fifteen days following the end of the nine month transition period.

¹ WT Docket No. 00-110, CC Docket No. 92-105 (rel. December 11, 2001).

² The geographic areas to be covered in the reports are listed in Appendix D, of the *Fifth Report and Order*.

Carriers may file their transition reports electronically with the appropriate Bureau in the mailbox that has been established by each Bureau. Wireless carriers should e-mail their reports to: 911transitionreport-wtb@fcc.gov. Wireline carriers should e-mail their reports to 911transitionreport-ccb@fcc.gov. For ease of accessibility, a link to these reports will be placed on the Commission's E911 web site on March 11, 2002 at: <http://www.fcc.gov/basic/911>.

Transition reports may also be submitted in paper form to the Office of the Secretary, Federal Communications Commission, 445 12th Street, S.W., Washington D.C. 20554, attention Chief of the Common Carrier Bureau or Chief of the Wireless Telecommunications Bureau. Reporting carriers must complete all sections and should submit the transition reports in the format detailed in the instructions below. To consolidate reporting and eliminate redundant reports for a specific local area, carriers may, at their option, collectively file the first transition report.

Instructions for Universal 911 Dialing First Transition Report

The purpose of the first transition report is to ensure that carriers have started the transition in areas where 911 is not currently in use, and to identify initial problems that carriers may have encountered early in the transition process.

Section 1

Provide identification information including, the name of the reporting carrier, the name of the reporting carrier's parent company, the

name of the individual or individuals filing the report and contact information.

Section 2

Identify the geographic areas covered by the report.³ Identify the point to which 911 calls must be delivered in each such local area. For each area, provide information on the status of the reporting carrier's progress in completing the translation and other work necessary to route 911 calls to the identified response point (including the date or projected date the transition is to be completed).

Section 3

Provide information about any problems encountered by the reporting carrier in identifying the proper point to which calls should be routed and of any operational problems encountered in the initial stage of the transition. To the extent the carrier has experienced such problems, describe efforts the carrier has made to coordinate with public safety agencies and State and local authorities, including the State Governor's designated entity, under section 3(b) of the 911 Act.

Section 4

Certify that the carrier has identified the point to which 911 calls must be delivered in each local area. Certification must be signed by an officer of the reporting entity.

Instructions for Universal 911 Dialing Second Transition Report

Section 1

Provide identification information including, the name of the reporting carrier, the name of the reporting carrier's parent company, the name of the individual or individuals filing the report and contact information.

Section 2

Identify all geographic areas covered by the report.

Section 3

Provide a certification that the reporting carrier has completed the technical and routing elements in the local areas covered by the report (including the date the transition was completed). The certification must be signed by an authorized representative of the reporting entity.

FCC NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

The solicitation of personal information requested in these reports is authorized by the Communications Act of 1934, as amended. The Commission will use the information provided in this report to monitor carriers' transition to the use of 911, as the emergency number, in communities and areas where this abbreviated dialing code has not yet been implemented. In assessing this information or for law enforcement purposes, it may become necessary to refer personal information contained in this form to another government agency. In addition, all information provided in this form will be available for public inspection. Your response is required to ensure compliance with the Wireless Communications and Public Safety Act of 1999.

We estimate that each response to this collection of information will take approximately 1 hour. Our estimate includes the time to read instructions, gather and maintain the required data, and actually complete the reports. If you have any comments on this estimate, or on how we can improve the collection process, please write to the Federal Communications Commission, AMD-PERW Paperwork Reduction Project (3060-0954), Washington, DC 20554. Please **DO NOT SEND COMPLETED REPORTS TO THIS ADDRESS**. Remember – you are not required to respond to a collection of information sponsored by the Federal

³ See Preparation of Reports, *infra*, and Appendix A.

government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number, or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0954.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, P.L. 93-579, DECEMBER 31, 1974, 5 U.S.C. Section 552a(e)(3), AND THE PAPERWORK REDUCTION ACT OF 1995, P.L. 104-13, OCTOBER 1, 1995, 44 U.S.C. Section 3507.