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New Check Errors Feature Available for the Universal Licensing System

*A new "Check Errors" editing feature allows applicants to the Universal Licensing System (ULS) to verify that all data on ULS applications are complete and correctly entered **prior** to submitting the applications to the Commission. Applicants may also save applications as "Incomplete" and return to them at any time to add or change data. At the end of a short transition period, applicants will no longer be permitted to edit "Completed" applications after submission.*

Check Errors Before Submitting an Application
ULS applicants may now click the **Check Errors** button, conveniently located at the bottom of each tab page of ULS online filing, to validate that the entire application is complete and correctly formatted prior to submitting the application to the Commission. (Previously, this error check was only performed by clicking the **Submit** button on the final pages of the application.) Check Errors will verify that all required fields have been completed; check that all dates, email addresses, and alpha-numeric information has been entered correctly; and identify other information that might cause the application to be returned or dismissed for incomplete or incorrectly entered responses. Errors will be displayed in a new window. Click the **Return** button in the error window to return to the application to make corrections. Use Check Errors as often as necessary. When all errors have been corrected, Check Errors will display a window which indicates "No errors were found."

Tips for completing Applications in ULS
ULS applicants should click the **Next Page** button at the bottom of each page of a ULS application while proceeding through the application. An error window will appear listing problems with the current page of the application. At any point in the application process, **BEFORE** submitting the application, applicants may choose the **Check Errors** button to validate the entire application, identifying problems on pages which have been currently completed and missing information on schedules not yet completed.

If, after completing the application, you wish to review it before submitting it, we recommend you click the **Login** button to save the application as "Incomplete" and return to the ULS login screen.   You may then login to ULS and access the Incomplete application from the ULS Work-in-Progress screen at any time to add or change information. Use Check Errors again, if necessary, to validate any new data or changes you have entered. When you are certain all information on your application is complete, click the **Submit** button. **This action is permanent.** The **Submit** button will initiate a final error check of all pages of the application but only allow you to make corrections if errors are found. However; as soon as the application is determined to be error-free, it will be sent automatically to the Commission.

During a short transition period, commencing today, it is possible to access "Completed" applications from the ULS Work-in-Progress screen. However, a Public Notice, to be released in the near future, will end the transition period by announcing that access to completed applications in ULS is no longer permitted after submission.

Changes to the ULS Confirmation and Work in Progress Screens
At the end of the transition period, the following changes will be made in ULS:
- The ULS application confirmation screen, which displays the application file number and fees (if appropriate), will no longer display a **Return** button to access the submitted application.
- The ULS Work-In-Progress screen will no longer display a link to edit completed applications. Completed applications, including Withdrawals and Cancellations, will appear but may be selected for purposes of deletion only.

Please Note: If you did not complete the process of paying application fees online and need to return to the online Form 159, you may now do so through the **Pay Fees** feature on the ULS homepage<http://wireless.fcc.gov/uls>. Simply click the **Pay Fees** link and login with the payer's FRN and password. Application fees **must be submitted within ten days** of the receipt of the associated application in ULS.

For more information access the Form 159 Pay Fees help page http://selafoss.fcc.gov/Batch_Filer/help/help.cfm or contact the FCC for technical support:

FCC Technical Support Hotline: Call 202-414-1250 (TTY 202-414-1255), or send e-mail to ulscomm@fcc.gov. Contact the Technical Support Hotline with questions concerning computer access to ULS, FRNs, file uploads, or submitting attachments. The hotline is available Monday-Friday from 8 a.m. to 6 p.m., Eastern Time (except federal holidays).

ULS Licensing Support and Forms Information: Call 1-888-CALLFCC (225-5322) and select option #2, or call 717-338-2888. Send e-mail to ulshelp@fcc.gov. Contact Licensing Support with questions about application purpose(s), FCC forms or schedules, or other ULS-related licensing matters. ULS Licensing Support is available Monday-Friday, 8:00 a.m. to 5:30 p.m., Eastern Time (except federal holidays).

To provide quality service and ensure security, all calls to the hotlines are recorded.