



# PUBLIC NOTICE

Federal Communications Commission  
445 12<sup>th</sup> St., S.W.  
Washington, D.C. 20554

News Media Information 202 / 418-0500  
Internet: <http://www.fcc.gov>  
TTY: 1-888-835-5322

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## Payment Methods and Procedures For Fiscal Year 2006 Regulatory Fees

Licenses and regulatees who are required to pay annual regulatory fees pursuant to 47 U.S.C. 159 (Public Law 103-66) must make their Fiscal Year (FY) 2006 fee payments by 11:59 PM on September 19, 2006. The official fee payment window will open on September 6, 2006, but payments may be sent prior to September 6. Payments received after 11:59 PM on September 19, 2006 will be assessed a 25% late payment penalty. The Commission is required by Congress to collect regulatory fees to recover the regulatory costs associated with its enforcement, policy and rulemaking, user information, and international activities.

Licenses and regulatees pay differing fees dependent on a variety of factors, such as the number of subscribers, number of assigned telephone numbers, or revenue, etc. To find out how FY 2006 regulatory fees were determined for your organization, refer to the industry-appropriate *What You Owe Fact Sheets for FY2006* (<http://www.fcc.gov/fees/regfees.html>).

## USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY

Regardless of the payment procedure that the Commission has in place for you, or the payment method that you choose, you **must** have an FCC Registration Number (FRN) to make your fee payment. If you do not have an FRN, go to [www.fcc.gov](http://www.fcc.gov) and click the link to FCC Registration Number to obtain one.

## LIMITATIONS ON CREDIT CARD TRANSACTIONS

The U.S. Treasury has advised the Commission that it will reject Credit Card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03. If you need to pay \$100,000.00 or more, you should use a check, debit, or wire transfer.

## ELECTRONIC FILING AND PAYMENT PROCEDURES FOR ALL ENTITIES

You can file your FCC Form 159 Remittance Advice, FCC Form 159-B Bill for Collection, or FCC Form 159-W electronically using the FCC's Fee Filer web application located at: <http://www.fcc.gov/fees/feefiler.html>. After logging in with your FRN, select the Regulatory Fees option for both billed and non-billed fees.

If you file electronically, you may incorporate within a single payment any regulatory fees that you owe. If you log in with the FRN which appears on your pre-printed Form 159-B or Form 159-W, you will automatically be presented with the information from that form. You will also be presented with other fee information which the FCC has associated with your FRN. You may make adjustments, corrections, additions, or deletions to this automatically presented information if necessary. Please note that you are required to report and pay for all regulatory fees that you owe, regardless of whether those fees are presented through this feature.

For technical assistance regarding the use of Fee Filer, you may call the Commission's Financial Operations Help Desk at (877) 480-3201 and select Option 4.

**Payment methods for electronic filings:**

- Online Credit Card
- Electronic Check / ACH Debit from Bank Account
- Check, money order, or credit card payment (mailed with the Fee Filer-produced Remittance Voucher Form 159-E)

Mail to: Federal Communications Commission  
Regulatory Fees  
P.O. Box 358365  
Pittsburgh, PA 15251-5365

Courier delivery address: Federal Communications Commission  
Regulatory Fees  
c/o Mellon Client Service Center  
500 Ross Street, Room 670  
Pittsburgh, PA 15262-0001  
Attn: FCC Module Supervisor

- Wire Transfer
  1. Fax a copy of the Fee Filer-produced FCC Form 159-E Remittance Voucher to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.
  2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 043000261  
Receiving Bank: Mellon Pittsburgh  
**BNF: FCC/ACV--9116229**  
OBI Field: (Skip one space between each information item)

**"BILLPAY"**

PAYER FRN (Exactly as on remittance instrument)  
PAYER NAME (Exactly as on remittance instrument)  
Phone: (Daytime Phone #, exactly as on remittance instrument)  
**VOUCHER NUMBER** (Exactly as on remittance instrument)

## PAPER FILING AND PAYMENT PROCEDURES FOR BILLED ENTITIES

### Interstate Telecommunications Service Providers (ITSPs)

The FCC will generate and mail a pre-printed FCC Form 159-W for Interstate Telecommunications Service Providers (ITSPs), including a bill number for those with regulatory fee obligations of \$10 or more. If you are a billed ITSP, you should follow the guidance provided in the *Fact Sheet: What You Owe—Interstate Telecommunications Service Providers*. Instructions vary based upon whether your fee is billed and whether you have corrections or updates to the pre-printed information.

### Satellite Space Station Licensees

If you are a satellite space station licensee, you will receive a pre-printed FCC Form 159-B Bill for Collection for your space station authorizations. Please follow the guidance provided in the *Fact Sheet: What You Owe—International and Satellite Services Licensees*.

### Payment methods for paper filings of billed entities:

- Check, money order, or credit card payment

Mail to: Federal Communications Commission  
Regulatory Fees  
P.O. Box 358365  
Pittsburgh, PA 15251-5365

Courier delivery address: Federal Communications Commission  
Regulatory Fees  
c/o Mellon Client Service Center  
500 Ross Street, Room 670  
Pittsburgh, PA 15262-0001  
Attn: FCC Module Supervisor

- Wire Transfer
  1. Fax a copy of the pre-printed FCC Form 159-W or Form 159-B, Bill for Collection to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.
  2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number: 043000261  
Receiving Bank: Mellon Pittsburgh  
**BNF: FCC/ACV--9116229**  
OBI Field: (Skip one space between each information item)

#### **"BILLPAY"**

PAYER FRN (Exactly as on remittance instrument)  
PAYER NAME (Exactly as on remittance instrument)  
Phone: (Daytime Phone #, exactly as on remittance instrument)  
**LOCKBOX 358365**

## PAPER FILING AND PAYMENT PROCEDURES FOR ALL OTHER ENTITIES

All other licensees and regulatees must submit, with payment, a completed FCC Form 159 Remittance Advice and, as necessary, FCC Form 159-C Remittance Advice Continuation Sheet(s). All other licensees and regulatees includes media services licensees who were recipients of regulatory fee assessment postcards this year, cable television system operators and commercial mobile radio service (CMRS) licensees who were recipients of regulatory fee assessment letters this year, and all other licensees and regulatees with regulatory fee payment obligations who received no such bill, assessment or notice for payment of regulatory fees.

FCC Form 159 Remittance Advice allows payers to report information on one or more payment items (e.g., revenues, call signs, or a combination of any two). Use FCC Form 159-C to report additional payments. Reproduced forms are acceptable. You must list each entity separately on FCC Forms 159/159-C. Written attachments are not acceptable. Failure to properly complete FCC Forms 159/159-C will delay the processing of your regulatory fee payment. Detailed instructions on how to correctly complete FCC Forms 159/159-C are contained in the *What YouOwe Fact Sheets* for each service category. Please follow the guidance provided in the appropriate *Fact Sheet: What You Owe* for your service category, and either submit payment along with your FCC Form 159/159-C to the mailing address below, or have your Form 159/ Form 159-C and payment courier delivered to the courier delivery address below:

### Payment methods for paper filings of non-billed entities:

- Check, money order, or credit card payment

Mail to: Federal Communications Commission  
Regulatory Fees  
P.O. Box 358835  
Pittsburgh, PA 15251-5835

Courier delivery address: Federal Communications Commission  
Regulatory Fees  
c/o Mellon Client Service Center  
500 Ross Street, Room 670  
Pittsburgh, PA 15262-0001  
Attn: FCC Module Supervisor

- Mellon Bank's Customer Initiated Payment Program (CIP) / ACH Debit
- Wire Transfer
  1. Fax a copy of the FCC Form 159 / 159-C, Remittance Advice to Mellon Bank at (412) 209-6045 one hour before initiating the wire transfer.
  2. When initiating the wire transfer, please provide your bank with the following information to complete the transfer:

ABA Routing Number 043000261  
Receiving Bank: Mellon Pittsburgh  
**BNF: FCC/ACV -- 9116106**  
OBI Field: (Skip one space between each information item)

**"REGULATORYPAY"**

PAYER FRN (Exactly as on remittance instrument)  
PAYER NAME (Exactly as on remittance instrument)  
Phone: (Daytime Phone #, exactly as on remittance instrument)  
**LOCKBOX 358835**

**FILING NOTES**

Do not send your Form 159 Remittance Advice or payment to the Commission's Washington, DC mailing address. Filings that are erroneously mailed to our Washington, DC address will be forwarded to our Mellon Bank Pittsburgh, PA address for processing. However, this may result in a late receipt of your payment and may subject your payment to the 25% late payment penalty.

Note that if you are in need of additional copies of the FCC Form 159 Remittance Advice, you may obtain blank copies of the form in a variety of ways. You may download the form at <http://www.fcc.gov/formpage.html>, or request a copy of the form by calling the FCC's Form Distribution Center at 1-800-418-FORM [3676]. You may also pick up the form at the Commission's Washington, DC address in Room TW-B200.

**PAYMENT METHODS**

Licenses and regulatees may pay their regulatory fees by any of the following methods:

- Check
- Money order
- Credit card (online, by mail, or by fax)
- Wire transfer
- Electronic check / ACH debit from bank account (online)
- Customer Initiated Payment Program (CIP) / ACH Debit (non-billed paper filings only)

With the exception of online payments, licenses and regulatees must submit a hard-copy remittance advice filing with their payment. More information regarding specific payment methods is provided as follows:

**Check or Money Order:**

- For fee payments by check or money order, please make the instrument payable to the Federal Communications Commission.

**Credit Card** (online, by mail, or by fax):

- For fee payments by credit card, we accept Visa, Mastercard, Discover and American Express credit cards.
- To pay online by credit card, you must first submit your electronic filing information via the FCC's Fee Filer web application; you will then have the option to pay online by choosing the "Pay by Credit Card" option.

- If paying online by credit card, you will be prompted to provide your Card Type, Card Number, Security Code, and Expiration Date.
- If paying by fax, transmittals must be directed to (412) 209-6045.
- **Limitations on Credit Card Transactions:** The U.S. Treasury has advised the Commission that it will reject Credit Card transactions greater than \$99,999.99 from a single credit card in a single day, in accordance with U.S. Treasury Bulletin No. 2005-03.
- When paying by credit card by mail or fax, make sure you complete **both**:
  - the “Credit Card Payment Information” section with all the requested credit card information along with your signature, **and**
  - the “Certification” section by signing and dating—be it on the FCC Form 159 Remittance Advice, FCC Form 159-W, or FCC Form 159-B Billing for Collection.

### **Wire Transfer:**

A wire transfer is a transaction that you initiate through your bank. It authorizes your bank to wire funds from your account to our lockbox bank, the Mellon Bank in Pittsburgh, PA. All payments made by wire transfer (payable to the Federal Communications Commission) must be supported by a completed remittance instrument (Form 159-E, Form 159-W, Form 159-B, or Form 159 Remittance Advice, depending on the payment procedure in place for you). The remittance instrument must be faxed to FCC Module – Regulatory Fees (Mellon Bank) at (412) 209-6045 at least one hour before the wire transfer on the same business day, so as to not delay crediting your account. Due to Federal Reserve process, most wire transfers initiated **after 6:00 p.m. (EDT)** will be credited **the next business day**. Indicate on the top of the remittance instrument "Wire Transfer - Regulatory Fee Payment." Filers of the Form 159 should also indicate “358835” in Box (1) Lockbox #, located at the upper left hand corner of their Form 159; while filers of the pre-printed Form 159-E, Form 159-W and Form 159-B will already have “358365” printed on the top of their forms. Additional information regarding wire transfer procedures is included in the appropriate “Filing and Payment Procedures” section of this notice.

### **Electronic Check / ACH Debit from Bank Account (online):**

- To pay online from a bank account, you must first submit your electronic filing information via the FCC’s Fee Filer web application; you will then have the option to pay online by choosing the “Pay from Bank Account” option.
- You may choose to pay from one of the following types of accounts: Personal Checking, Personal Savings, Business Checking, Business Savings.
- You will be prompted to provide your Account Type, Routing Number, Account Number, and Check Number.
- For purposes of meeting the filing deadline, the FCC will consider the payment to be received at the time your account information is successfully accepted; however, funds may not clear from your bank account for up to 2 business days.

### **Customer Initiated Payment Program (CIP):**

If you are interested in using Mellon Bank's Customer Initiated Payment Program (CIP), a brief application form must be completed and a personal identification number (PIN) issued by the bank. Arrangements for using this process must be completed 14 days prior to submitting payment of the regulatory fee. After you have been set up for this program, you must submit your payment by **September 18, 2006** to ensure that your payment is processed by the deadline date of September 19, 2006. To obtain information and a copy of the CIP package, go to

<http://www.fcc.gov/fees/custpay.html>. You can also contact the Commission's Revenue and Receivable Operations Group at (202) 418-1995 to request a CIP Package.

### **DE MINIMUS FEE PAYMENT LIABILITY**

Regulatees whose total FY 2006 regulatory fee liability, including all categories of fees for which payment is due, amounts to less than \$10 will be exempted from payment of FY 2006 regulatory fees.

### **OTHER QUESTIONS REGARDING REGULATORY FEES**

To help you understand your regulatory fee obligations and how to pay your regulatory fees, the following Public Notices and Fact Sheets are available at <http://www.fcc.gov/fees/regfees.html>:

*FACT SHEET: WHAT YOU OWE - CABLE TELEVISION SYSTEMS—FY2006*

*FACT SHEET: WHAT YOU OWE - MEDIA SERVICES LICENSEES—FY2006*

*PUBLIC NOTICE: FCC MAKES LOOK-UP WEBSITE AVAILABLE FOR MEDIA SERVICES LICENSEES OWING FY 2006 REGULATORY FEES*

*FACT SHEET: WHAT YOU OWE - COMMERCIAL WIRELESS SERVICES—FY2006*

*FACT SHEET: WHAT YOU OWE - INTERNATIONAL AND SATELLITE SERVICES LICENSEES—FY2006*

*FACT SHEET: WHAT YOU OWE - INTERSTATE TELECOMMUNICATIONS SERVICE PROVIDERS—FY2006*

*FACT SHEET: USE OF THE FCC REGISTRATION NUMBER (FRN) IS MANDATORY--FY2006*

*FACT SHEET: WAIVERS, REDUCTIONS AND DEFERMENTS OF REGULATORY FEES—FY2006*

*FACT SHEET: REGULATORY FEE EXEMPTIONS—FY2006*

You may also contact the Commission's Regulatory Fee Help Desk with inquiries regarding regulatory fees at (877) 480-3201 Option 4 or E-Mail your inquiries to [ARINQUIRIES@FCC.GOV](mailto:ARINQUIRIES@FCC.GOV)

### **ADDITIONAL INFORMATION**

If you do not have Internet access, you can obtain FCC forms by calling (800) 418-FORM [3676], or (202) 418-3676. Public Notices and Fact Sheets can be ordered by calling (888) 225-5322. Materials can also be obtained by writing to: Federal Communications Commission, ATTN: Consumer Information Center, 445 12th Street, S.W., Washington, D.C., 20554.