



# PUBLIC NOTICE

**Federal Communications Commission**  
**445 12th St., S.W.**  
**Washington, D.C. 20554**

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**DA 07-4262**

**Released: October 18, 2007**

## **Media Bureau Implements Mandatory Electronic Filing of Broadcast EEO Mid-Term Report (FCC Form 397)**

By this Public Notice, the Media Bureau announces mandatory electronic filing for FCC Form 397, the Equal Employment Opportunity (“EEO”) form entitled “Broadcast Mid-Term Report.” Electronic filing became available on March 9, 2007, and became mandatory on September 9, 2007. A paper version of this Form will not be accepted for filing unless accompanied by an appropriate request for waiver of the electronic filing requirement. Users can access the electronic filing system *via* the Internet from the Media Bureau’s website at <http://www.fcc.gov/mb/cdbs.html>.

To enable the Commission’s staff to conduct its mid-term review of the EEO practices of its broadcast licensees, the Commission’s EEO rules and policies, including Section 73.2080(f)(2) of those rules, require that, where a radio station is part of an employment unit with more than ten full-time employees or a television station is part of a unit with five or more full-time employees, its unit must file FCC Form 397. The Form seeks certain information about the stations that comprise the unit and identification of the person responsible for EEO matters, and requires the submission of the unit’s two most recent EEO public file reports. The Form must be filed four years after the due date of the unit station’s last license renewal application, which was four months prior to the station’s last license expiration date, as provided for in Section 73.1020 of the Rules. Thus, licensees of radio stations licensed in Alabama and Georgia must file by December 1, 2007. The first group that must file in 2008 consists of licensees of radio stations in Arkansas, Louisiana, and Mississippi, who must file Form 397 by February 1, 2008.

The Public Notice released on March 9, 2007, DA 07-964, which can be accessed on the Media Bureau’s EEO web page, <http://www.fcc.gov/mb/policy/eo/>, contains additional information about the procedures for electronic filing of the Form. For technical assistance using the system or to report problems, please contact the CDBS Help Desk at (202) 418-2MMB. To request additional information concerning the FCC Form 397, please call the EEO staff at (202) 418-1450.

News Media Contact: Mary Diamond (202) 418-2388.

Media Bureau Contact: Lewis Pulley (202) 418-1450.

### **FCC NOTICE REQUIRED BY THE PAPERWORK REDUCTION ACT**

We have estimated that each response to this collection of information will average 30 minutes. Our estimate includes the time to read the instructions, look through existing records, gather and maintain required data, and actually complete and review the form or response. If you have any comments on this estimate, or how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Paperwork Reduction Project (3060-0922), Washington, DC 20554. We will also accept your comments via the Internet if you send them to

PRA@fcc.gov. Remember -- you are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB Control Number of 3060-0922

**THE FOREGOING NOTICE IS REQUIRED BY THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. § 3507.**

**-FCC-**