

## Attachment C

### SEARCH INSTRUCTIONS FOR GRANTED BROADBAND RADIO SERVICE LICENSES AUCTION 86

Following are instructions for electronically searching the FCC Network for a specific license or licenses on file with the Commission. The following instructions relate specifically to searching for granted licenses associated with Auction 86.

To search the FCC Network for a License, you must first connect to the FCC Network. Attachment D describes how Windows 95/98/2000/XP users can connect to the FCC Network using the Dial-Up Networking features of Windows 95/98/2000/XP.

We recommend that you use Netscape Communicator 8.1 or higher, or Internet Explorer 6.0 or higher (Internet web browser software) to use ULS for license searches. To download the latest versions of Netscape Communicator or Internet Explorer free of charge, access the Netscape download site at <http://home.netscape.com/download/>, or the Microsoft Internet Explorer download site at: <http://www.microsoft.com/windows/ie/downloads/default.asp>.

#### Conventions

The instructions in this attachment use the following typographic conventions:

- |                           |  |
|---------------------------|--|
| <b>bold</b>               | Represents objects on the screen that you click with the mouse pointer, including buttons, Internet links, icons, tabs, menu items (e.g., <b>Cancel</b> button, <b>Auctions</b> link, <b>Save</b> option in the File menu).                                |
| <i>italic</i>             | Represents field names or areas of a screen (e.g., <i>Licensee Name</i> field, <i>Applicant Information</i> area of a screen).   |
| <b><i>bold italic</i></b> | Represents characters that you must type exactly as they appear in the instructions. For example, if you are instructed to type <b><i>http://www.fcc.gov</i></b> , you should type all of the characters shown in bold italic exactly as they are printed. |
| SMALL CAPS                | Capital letters (in Roman without italics or bold lettering) inside French quotes indicate specific keys on the keyboard (e.g., «ENTER,» «CTRL,» «ESC»).   |

## Performing a License Search

Once you have connected to the FCC Network, follow the procedures below to search for a license. *You may click the ? (Help) button at any time for additional information on using License Search.*

1. Connect to the FCC Network using one of the following options:

***Note:** If your PC is connected to a network, you must use a secure proxy to access the FCC Network. Consult your Network Administrator.*

### Dial-Up Access

- a. Use Dial-Up Networking in Windows 95/98/2000/XP to connect to the FCC Network (see Attachment D).
- b. Start your web browser. In the location field of the web browser screen, type ***http://wtbwww05.fcc.gov***. Then press the ENTER key.

### Internet Access

- a. Start your web browser and connect to the Internet using your Internet Service Provider.
  - b. In the location field of the web browser screen, type ***http://wireless.fcc.gov/uls***. Then press the ENTER key.
2. Verify that Java and JavaScript are enabled in your web browser preferences. Additionally, the preferences must specify "Accept all cookies." Refer to your web browser Help facility for more information.
  3. On the Universal Licensing System main page, click the **Licenses** button, located in the center of the page.

For a quick search, use the drop down list in the center *License Search* box to search by a specific Call Sign, FRN or Licensee Name. You can choose the Advance Search option to search by various criteria.

You can conduct an *Advanced License Search* to specify search options by Licensee State, ZIP, and Name; Dates (Grant, Expiration, Action, etc.); License Status; and more.

Also shown are the options for various Non-Auction service specific searches: Aircraft, Amateur, Commercial/Restricted Permits, GMRS and Ship.

You have the option to conduct a *Specialized Search* with the following options:

- Select **Market Based** to search only for licenses associated with an FCC Auction.
  - Select **Site Based** to search only for site-based licenses.
  - Select **Facility ID** to search by facility identification number.
  - Select **Geographic** to search by coordinates, county/state, address, and frequency information.
  - Select **Buildout Deadline** to search by Buildout Deadline information, auction, radio services and more.
  - Select **Lease Specific** to search by Lease information.
  - Select **800 MHz Reconfiguration Search** to search by call sign, region, frequency range and more.
5. The appropriate License Search screen appears. This screen contains several data entry fields used for specifying the criteria for your license search. Specify the search criteria necessary to locate the desired license. Please refer to the following “Basic Guidelines for Specifying Search Criteria” for more information.

If you are searching for an Auction 86 license, use the *Market Based* search and click **86-Broadband** in the *Auction ID* field.

Basic Guidelines for Specifying Search Criteria:

- You must specify search criteria in at least one field. You do not have to specify search criteria in all of the search fields. Enter search criteria into as many fields as you wish.
- To specify search criteria in a search field containing a menu of options, click the desired option from the menu. Use the scroll bars to view all options in a menu. You can select multiple options from a menu by pressing the CTRL key while you click the menu options.
- Click the **Reset** button to undo a menu selection and clear entries in all of the search fields.

*Click the ? **Help** button for a definition of each search field available on the License Search screen.*

6. After you have specified the desired search criteria, click the **Search** button. The system will scan the database for any licenses matching the search criteria. The matching license records will be listed on the Search Results screen. The Search Results screen will

identify the call sign, licensee name, license status, radio service code, and expiration date for each license returned in the query.

A message on the Search Results screen will indicate if no matches were found for the specified search criteria. Click the **New Search** button and re-specify search criteria.

7. To view a license, click its call sign link. To navigate through the license data, click the tabs at the top of the screen and use the scroll bar on each of the License screens. *Click the ? **Help** button for information regarding specific functions available on this screen.*
  - To re-access the Search Results screen, click **Return to Results** at the top of the screen.
  - To begin a new search, click **New Search** at the top of the screen.

### **Technical Support**

For technical assistance in searching the ULS for applications and licenses, contact the FCC Technical Support Hotline at (202) 414-1250. The FCC Technical Support Hotline generally will be available Monday through Friday, from 8 a.m. to 6 p.m. EST. *All calls to the FCC Technical Support Hotline are recorded.*