



# PUBLIC NOTICE

**Federal Communications Commission**  
**445 12th St., S.W.**  
**Washington, D.C. 20554**

News Media Information 202 / 418-0500  
Internet: <http://www.fcc.gov>  
TTY: 1-888-835-5322

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**Released: December 16, 2011**  
**DA: 11-2031**

## **EEO BEST PRACTICES SUMMIT** **WEDNESDAY, JANUARY 4, 2012, 9:00 a.m. – 1:00 p.m.**

The Federal Communications Commission's Office of Communications Business Opportunities ("OCBO") in connection with the Policy Division of the FCC's Media Bureau will host its first EEO Best Practices Summit discussing best practices and compliance issues with the FCC's Equal Employment Opportunity rules. The summit is free and open to the public and will be held on Wednesday, January 4, 2012 from 9:00 a.m. until 1:00 p.m. at the FCC Headquarters, Commission Meeting Room, 445 12<sup>th</sup> Street, SW, Washington, DC.

As part of its effort to assist small, women- and minority-owned communications businesses, OCBO will be hosting a series of panels with representatives from a wide cross section of regulated entities. Panelists will give interested parties a summary of the relevant regulations and will discuss various industry best-practices for achieving viewpoint diversity through broad outreach and recruitment. The morning event will consist of two panels. The first panel will feature FCC officials who are responsible for oversight of the Commission's EEO program and practitioners who have counseled broadcasters and MVPDs on creating and maintaining FCC compliant EEO programs. The second panel, will feature representatives from regulated entities who will present their perspectives on daily compliance issues that they face on an ongoing basis.

Though not required, all persons interested in attending this informative event in person are asked to register by contacting OCBO at (202) 418-0990 or via e-mail at [Karen.Beverly@fcc.gov](mailto:Karen.Beverly@fcc.gov). Persons interested in participating via the Internet may do so by logging on to [www.fcc.gov/ocbo](http://www.fcc.gov/ocbo). This event will be streamed live and questions will be taken live online during the event. Reasonable accommodations for people with disabilities are available upon request. The request should include a detailed description of the accommodation needed and contact information. Please provide as much advance notice as possible; last minute requests will be accepted, but may be difficult to fill. Send an e-mail to [fcc504@fcc.gov](mailto:fcc504@fcc.gov) or call the Consumer & Governmental Affairs Bureau at 202-418-0530 (voice), 202-418-0432 (TTY). More information about the event can be obtained from Daniel Margolis via e-mail at [Daniel.Margolis@fcc.gov](mailto:Daniel.Margolis@fcc.gov) or by phone at 202-418-1377.

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