**DA 16-907**

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DESIGNATED ENTITY LICENSEES MUST FILE ANNUAL REPORTS

BY SEPTEMBER 30, 2016

**WT DOCKET NO. 14-170**

The Wireless Telecommunications Bureau (WTB) reminds designated entity (DE) licensees of the upcoming deadline to file annual DE reports. Specifically, such licensees must submit an annual report reflecting the status of each license held as of August 31, 2016 that is subject to the Federal Communication Commission’s (Commission) unjust enrichment requirements.[[1]](#footnote-2) The reports are due by September 30, 2016.

In the *Competitive Bidding Update Report and Order*, the Commission modified the annual reporting requirement to reduce administrative burdens on licensees that hold multiple licenses granted on different dates.[[2]](#footnote-3) **DE licensees must now file all of their reports by September 30th in every calendar year during the applicable unjust enrichment period.**[[3]](#footnote-4) The *Competitive Bidding Update Report and Order* also provides guidance on the particulars of those filings and clarifies the parties responsible for filings in the case of transfers and assignments.[[4]](#footnote-5)

WTB reminds DE licensees that deferred annual report filings between July 21, 2015 and July 8, 2016, pursuant to the Commission’s *Competitive Bidding Update Report and Order*,[[5]](#footnote-6) that they must now file an annual report covering all licenses currently subject to the unjust enrichment requirements, as well as all licenses that were subject to these requirements at any time during the deferral period.

The Commission expects DE licensees to comply fully with the annual reporting requirement,[[6]](#footnote-7) as the information in these reports is critical for the administration of the DE program.[[7]](#footnote-8) Failure to comply with the annual reporting requirement may result in enforcement action by the Commission.

A list of licensees believed to be affected by the Commission’s annual DE reporting requirement is included in Attachment A. This list, however, may not be exhaustive; licensees not included but subject to the requirements under Section 1.2110(n) of our Rules are still required to submit a report.

**DE Reports must be filed electronically using Form 611-T**. To file, please go to the Commission’s web site - <https://wireless2.fcc.gov/UlsEntry/licManager/login.jsp>. Please log in with your FRN and password, then click on the “My Licenses” link on the left hand side of the screen, then click on the “File Designated Entity Annual Report” link to begin your 611-T filing. If you need assistance, please contact the FCC Licensing Support Center at: (877) 480-3201 (voice), (717) 338-2824 (TTY).

The full text of this document will be available for public inspection and copying during regular business hours at the FCC Reference Information Center, Portals II, 445 12th Street, SW., Room CY-A257, Washington, DC 20554.

People with Disabilities: To request materials in accessible formats (braille, large print, electronic files, audio format) for people with disabilities, send an email to fcc504@fcc.gov or call the Consumer and Governmental Affairs Bureau at 202-418-0530 (voice), 202-418-0432 (TTY).

For further information regarding this *Public Notice*, contact Jeff Tignor, Wireless Telecommunications Bureau, Office, (202) 418-0774(voice), or email: jeffrey.tignor@fcc.gov.

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1. *Updating Part 1 Competitive Bidding Rules*, Report and Order, 30 FCC Rcd 7493, 7562-63, paras. 162-667 (2015) (*Competitive Bidding Update Report and Order*). *See* 47 C.F.R. § 1.2110(n). [↑](#footnote-ref-2)
2. *Competitive Bidding Update Report and Order*, 30 FCC Rcd at 7562-63, para. 164. [↑](#footnote-ref-3)
3. *Id*. [↑](#footnote-ref-4)
4. *Id*. at 7563, para. 167. [↑](#footnote-ref-5)
5. In the *Competitive Bidding Update Report and Order*, the Commission stated that any DE licensee that would have had a report due between the release date of the order, July 21, 2015, and the applicable effective date of the amended rule could defer filing its annual report until September 30, 2016, thereby reducing the administrative burden on DEs, while still allowing the Commission to have current DE information on file. *Competitive Bidding Update Report and Order*, 30 FCC Rcd at 7563, para. 165. *See also*, Federal Communications Commission, Updating Competitive Bidding Rules, 81 Fed. Reg. 36805 (June 8, 2016) (establishing July 8, 2016 as the effective date of the revisions to Section 1.2110(n) of the Commission’s Rules). [↑](#footnote-ref-6)
6. *Competitive Bidding Update Report and Order*, 30 FCC Rcd at 7563 para. 167. [↑](#footnote-ref-7)
7. *Id*. at 7562, para. 162. [↑](#footnote-ref-8)