



# PUBLIC NOTICE

**Federal Communications Commission**  
**445 12th St., S.W.**  
**Washington, D.C. 20554**

News Media Information 202 / 418-0500  
TTY 202 / 418-2555  
Internet: <http://www.fcc.gov>

---

**DA 17-1030**  
**Released: October 19, 2017**

## **MEDIA BUREAU CONTINUES EEO AUDITS**

On October 19, 2017, the Media Bureau of the Federal Communications Commission mailed the third set of its Equal Employment Opportunity (EEO) audit letters for 2017. This mailing was sent to randomly selected multichannel video programming distributors (MVPDs). Audit responses must be received by the Commission by December 2, 2017. In accordance with the provisions of Sections 73.2080(f)(4) and 76.77(d) of the Commission's Rules, 47 CFR §§ 73.2080(f)(4), 76.77(d), the FCC annually audits the EEO programs of randomly selected broadcast licensees and MVPDs. Each year, approximately five percent of all broadcast stations and MVPDs are selected for these random EEO audits. By Public Notice DA 17-141, released February 8, 2017, and Public Notice DA 17-579, released June 16, 2017, the Media Bureau announced its mailing of similar audit letters to the broadcast stations listed in the attachments to those Public Notices.

A list of the MVPD units to which these October 19, 2017 audit letters were sent is attached, along with a copy of the audit letter.

Media Bureau Contact: EEO Staff at 202-418-1450.

October 19, 2017

Dear Manager:

1. In accordance with the provisions of 47 C.F.R. § 76.77(d) of the Commission's Equal Employment Opportunity ("EEO") rules, your employment unit has been randomly selected for an audit of its EEO program. (A copy of 47 C.F.R. § 76.77 and the other rules referred to in this letter are enclosed for your reference.)

2. If the unit is not required under our rules to have an EEO recruitment program due to the size of its full-time workforce (having fewer than six full-time employees, defined as employees regularly assigned to work 30 hours a week or more), you still must respond to this audit letter. In your response, however, you must provide only a list of the unit's full-time employees, identified only by job title (no names should be provided) and the number of hours each is regularly assigned to work per week, **and a response to question 3(e) below.**

3. **Audit Data Requested.** If the unit employs six or more full-time employees (as defined above), provide the following information in your response to this letter, including an explanation regarding any requested information that you are unable to provide:

(a) The employment unit's most recent EEO program information, described in 47 C.F.R. § 76.1702(b), which should have been placed in the unit's public file by October 1, 2016. If the unit has a website, provide its web address. If the unit's most recent (2016) EEO public file report is not included on or linked to by the website, in violation of 47 C.F.R. § 76.1702(b), provide an explanation of why the report is not so posted or linked to. If the unit does not have its own website, but its corporate site contains a link to a site pertaining to the unit, then the unit's most recent EEO public file report must be linked to either the unit's site or the general corporate site, pursuant to 47 C.F.R. § 76.1702(b).

(b) For each full-time position filled during the period covered by the above EEO program information, or since your acquisition of the unit, if after that period, dated copies of all advertisements, bulletins, letters, faxes, e-mails, or other communications announcing the position, as described in 47 C.F.R. § 76.75(c)(3). Include copies of all job announcements sent to any organization (identified separately from other sources) that has notified the unit that it wants to be notified of unit job openings, as described in 47 C.F.R. § 76.75(b)(1)(ii). Also include the date that each position was filled and the recruitment source that referred the hiree, as described in 47 C.F.R. § 76.75(c)(6).

(c) In accordance with 47 C.F.R. § 76.75(c)(5), the total number of interviewees for each vacancy and the referral source for each interviewee for all full-time unit vacancies filled during the period covered by the above-noted EEO program information.

(d) Documentation demonstrating performance of unit recruitment initiatives described in 47 C.F.R. § 76.75(b)(2) during the time period covered by the above-noted EEO program information, such as participation at job fairs, engaging in mentoring programs, and providing training for staff. Specify the unit personnel involved in each such recruitment initiative. Also, provide the total number of full-time employees of the unit and state whether the population of the market in which the unit is located is 250,000 or more. Based upon these two factors, determine and state whether the unit is required to perform one or two initiatives within a 12-month period, pursuant to 47 C.F.R. § 76.75(b)(2).

(e) Disclose any pending or resolved complaints involving the unit filed during the past five years before any body having competent jurisdiction under federal, state, territorial or local law, alleging unlawful discrimination in the employment practices of the unit on the basis of race, color, religion, national origin, age, or sex. For each such complaint, provide: (1) a brief description of the allegations and issues involved; (2) the name(s) of the complainant and other persons involved; (3) the date of the complaint's filing; (4) the court or agency before which it is pending or was resolved; (5) the file or case number; and (6) the disposition and date thereof or current status. Note that all complaints must be reported, regardless of their status or disposition.

(f) In accordance with 47 C.F.R. § 76.75(f), describe the unit's efforts to analyze its recruitment program to ensure that it is effective in achieving broad outreach and how the unit has addressed any problems found as a result of such analysis.

(g) In accordance with 47 C.F.R. § 76.75(g), describe the unit's efforts to analyze its EEO policies and employment practices to examine seniority, promotions, pay, benefits, selection techniques, and tests to ensure that they provide equal opportunity and do not have a discriminatory effect, and if the unit has one or more union agreements, describe how the unit cooperates with each union to ensure EEO policies are followed for the unit's union-member employees and job applicants. Address any problems found as a result of this 47 C.F.R. § 76.75(g) analysis and how the unit has resolved them.

4. **Procedures.** Direct your response to EEO Staff, Policy Division, Media Bureau, Federal Communications Commission, 445 12<sup>th</sup> Street, S.W., Washington, DC 20554. The response must be received by the Commission by December 2, 2017. The accuracy and completeness of the response must be certified to by an authorized officer, partner or other principal of the owner of the unit. The response may be in the form of a CD or other electronic medium. To knowingly and willfully make any false statement or conceal any material fact in response to this audit is punishable by fine or imprisonment (*see* 18 U.S.C. § 1001; *see also* 47 C.F.R. § 1.17), and/or forfeiture (47 U.S.C. § 503). Absent an extension of time, failure to respond to this audit letter by the above deadline is also punishable by sanctions in accordance with 47 C.F.R. § 76.77(f) and may result in a certification that the unit is not in compliance for 2016 with the Commission's EEO rules. Extensions of time must be requested in writing (or e-mail sent to [lewis.pulley@fcc.gov](mailto:lewis.pulley@fcc.gov)) and will be granted only upon a showing of extraordinary circumstances.

5. In accordance with 47 C.F.R. § 76.79, a copy of this letter and your response will be placed in the Commission's public file for the unit. Consequently, your response should not include personal data about individuals, such as social security numbers, home addresses, or other personally identifiable information. We do not require that units retain such information in their records, or that such information be provided in response to this audit letter. Should you have any questions, please contact the EEO Staff at (202) 418-1450. Thank you for your cooperation.

Sincerely,

Lewis C. Pulley  
Assistant Chief, Policy Division  
Media Bureau

<b>UNIT</b>	<b>MSO/OPR NAME</b>	<b>COUNTY</b>	<b>STATE</b>
599970	ACE TELEPHONE ASSOCIATION	HOUSTON	MN
800	ALLEN'S TV CABLE SERVICE, INC.	ST. MARY PARISH	LA
3585	ARMSTRONG UTILITIES, INC	LAWRENCE	OH
1181	CABLE ONE, INC.	PIKE COUNTY	MS
9976	CABLE ONE, INC.	ADAMS COUNTY	MS
5477	CABLE ONE, INC.	MADISON COUNTY	NE
4715	CABLE ONE, INC.	ECTOR COUNTY	TX
1847	CABLE ONE, INC.	LABETTE	KS
460	CABLE ONE, INC.	JACKSON COUNTY	MS
2071	CABLE ONE, INC.	KAY COUNTY	OK
1856	CABLE ONE, INC.	LYON	KS
1367	CABLE SERVICES, INC.	STUTSMAN	ND
640	CABLEVISION-SUFFOLK COUNTY	SUFFOLK	NY
13523	CHARTER COMMUNICATIONS	QUEENS	NY
13524	CHARTER COMMUNICATIONS	VENTURA COUNTY	CA
13525	CHARTER COMMUNICATIONS	ONONDAGA	NY
13526	CHARTER COMMUNICATIONS	ST. LOUIS COUNTY	MO
13527	CHARTER COMMUNICATIONS	BEXAR COUNTY	TX
13530	CHARTER COMMUNICATIONS	WAKE COUNTY	NC
13532	CHARTER COMMUNICATIONS	GREENVILLE	SC
13534	CHARTER COMMUNICATIONS	HONOLULU	HI
13536	CHARTER COMMUNICATIONS	JEFFERSON	KY
13537	CHARTER COMMUNICATIONS	OTTAWA	MI
13538	CHARTER COMMUNICATIONS	FRANKLIN	OH
13539	CHARTER COMMUNICATIONS	HAMILTON	OH
13540	CHARTER COMMUNICATIONS	OLMSTED	MN
13542	CHARTER COMMUNICATIONS	NEW YORK	NY
10132	CLEAR CREEK MUTUAL TELEPHONE CO.	CLACKAMAS	OR
11829	COLUMBIA POWER & WASTE SYSTEMS	COLUMBIA	TN
2210	COMCAST CABLE COMMUNICATIONS, LLC	KNOX	TN
11577	COMCAST CABLE COMMUNICATIONS, LLC	GWINNETT	GA
11633	COMCAST CABLE COMMUNICATIONS, LLC	NORFOLK	MA
11651	COMCAST CABLE COMMUNICATIONS, LLC	SACRAMENTO	CA
11924	COMCAST CABLE COMMUNICATIONS, LLC	BERNALILLO	NM
11937	COMCAST CABLE COMMUNICATIONS, LLC	JOHNSON	KS
11556	COMCAST CABLE COMMUNICATIONS, LLC.	DAVIS	UT
544	COX COMMUNICATIONS, INC.	SAN DIEGO	CA
1357	COX COMMUNICATIONS, INC.	HARFORD COUNTY	CT
6445	COX COMMUNICATIONS, INC.	KENT COUNTY	RI
3448	COX COMMUNICATIONS, INC.	OKLAHOMA COUNTY	OK
2577	COX COMMUNICATIONS, INC.	ALACHUA COUNTY	FL
407	COX COMMUNICATIONS, INC.	SANTA BARBARA COUNTY	CA

544	COX COMMUNICATIONS, INC.	SAN DIEGO	CA
4642	COX COMMUNICATIONS, INC.	ORANGE COUNTY	CA
M00029	DIRECTV, LLC	LOS ANGELES	CA
10329	EASTON UTILITIES COMMISSION	TALBOT	MO
12752	GOOGLE FIBER MISSOURI, LLC	JACKSON	MO
1265	HARLAN COMMUNITY TELEVISION, INC.	HARLAN	KY
445207	HC CABLE CPCO, LLC	COWETA	GA
11332	MEDIACOM COMMUNICATIONS CORP.	SUSSEX	DE
11365	MEDIACOM COMMUNICATIONS CORP.	WILLIAMSON	IL
11391	MEDIACOM COMMUNICATIONS CORP.	GANTRY	MO
11408	MEDIACOM COMMUNICATIONS CORP.	CHOWAN	NC
11429	MEDIACOM COMMUNICATIONS CORP.	CARROLL	IA
11487	MEDIACOM COMMUNICATIONS CORP.	BEN HILL	GA
990171	MIDCONTIENT COMMUNICATIONS	HENNEPIN	MN
12763	PENCOR SERVICES, INC.	WYOMING	PA
12907	WIDEOPENWEST NETWORKS, LLC	OAKLAND	MI