**DA 18-206**

**Released: March 1, 2018**

**ACCESSIBILITY RECORDKEEPING COMPLIANCE CERTIFICATION**

**AND CONTACT INFORMATION REPORTING REQUIREMENTS**

The Federal Communications Commission (FCC or Commission) reminds service providers and equipment manufacturers that are subject to section 255, 716, and 718 of the Communications Act of 1934, as amended (the Act),[[1]](#footnote-3) of their obligation to maintain records of their efforts to implement these requirements.[[2]](#footnote-4) The Commission also reminds these entities of their obligation to file their annual recordkeeping certifications and required contact information no later than April 2, 2018,[[3]](#footnote-5) in the “Recordkeeping Compliance Certification and Contact Information Registry” (RCCCI Registry), a web-based system designed to facilitate compliance with these obligations under section 717 of the Act.[[4]](#footnote-6)

To submit a recordkeeping certification or to enter or update contact information, please go to <https://apps.fcc.gov/rccci-registry/>.[[5]](#footnote-7) Step-by-step filing instructions for new filers and for returning filers are available at <https://apps.fcc.gov/edocs_public/attachmatch/DA-16-248A1.pdf>.[[6]](#footnote-8)

*Accessible Formats.* To request materials, such as this Public Notice, in accessible formats for people with disabilities (Braille, large print, electronic files, audio format), send an e-mail to [fcc504@fcc.gov](mailto:fcc504@fcc.gov) or call 202-418-0530 (voice), 202‑418-0432 (TTY), or 844-432-2275 (videophone). This Public Notice can also be downloaded in Word and Portable Document Format (PDF) at <https://www.fcc.gov/general/advanced-communications-services-acs>.

*Additional Information.* For further information regarding this Public Notice, contact Rosaline Crawford, Disability Rights Office, Consumer and Governmental Affairs Bureau, at 202-418-2075 or by e-mail to [Rosaline.Crawford@fcc.gov](mailto:Rosaline.Crawford@fcc.gov); or Darryl Cooper, Disability Rights Office, Consumer and Governmental Affairs Bureau, at 202-418-7131 or by e‑mail to [Darryl.Cooper@fcc.gov](mailto:Darryl.Cooper@fcc.gov).

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1. 47 U.S.C. §§ 255, 617, 619; *see also* 47 CFR pt. 6, pt. 7, and pt. 14. These provisions govern requirements for telecommunications services and equipment, advanced communications services and equipment, and Internet browsers built into mobile phones to be accessible to people with disabilities. [↑](#footnote-ref-3)
2. 47 U.S.C. § 618(a)(5)(A); *see also* 47 CFR §§ 14.30(b), 14.31(a). [↑](#footnote-ref-4)
3. 47 CFR § 14.31(b)(3). Because April 1, 2018 falls on a Sunday, the filing this year is due on the next business day, Monday, April 2, 2018. 47 CFR § 1.4(j). [↑](#footnote-ref-5)
4. 47 U.S.C. § 618; *see also* 47 CFR § 14.31(b). [↑](#footnote-ref-6)
5. The RCCCI Registry is the sole means for filing annual recordkeeping compliance certifications and contact information, and for updating that contact information as needed. [↑](#footnote-ref-7)
6. *Accessibility Recordkeeping Compliance Certification and Contact Information Reporting Requirements for Entities Subject to Sections 255, 716, and 718 of the Communications Act*, Public Notice, 31 FCC Rcd 1877 (CGB 2016)(providing step-by-step instructions in the Frequently Asked Questions attachment). [↑](#footnote-ref-8)