



# PUBLIC NOTICE

Federal Communications Commission  
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Washington, D.C. 20554

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DA 18-563  
Released: May 30, 2018

## FEDERAL COMMUNICATIONS COMMISSION TO HOST A SUPPLIER DIVERSITY WORKSHOP

**Monday, June 4, 2018, 9:30 a.m. – 4:30 p.m.**

### *Procurement Workshop to Include One-on-One Networking Opportunities*

The Federal Communications Commission’s (“FCC’s”) Office of Communications Business Opportunities (“OCBO”) and Media Bureau (“MB”), as well as the FCC’s Advisory Committee on Diversity and Digital Empowerment (“ACDDE”) will host a one-day supplier diversity workshop for small, minority-owned, women-owned and other diverse businesses next Monday, June 4, 2018.<sup>1</sup> This workshop will be held at FCC Headquarters, 445 12<sup>th</sup> Street SW, Washington, DC, from 9:30 a.m. to 4:30 p.m. EDT, in the Commission Meeting Room (TW-C305). The full workshop agenda is attached to this Public Notice as an Appendix.

To increase awareness about the expectations of procurement managers responsible for goods and services contracting, the workshop will teach small business entrepreneurs how to navigate corporate supplier diversity programs; identify successful strategies utilized by diverse entrepreneurs who do business with corporate entities; and enable one-on-one networking between participating firms and workshop participants. Workshop presentations and one-on-one consulting will be provided by representatives from various industry sectors, including voice, video and data providers, Internet service providers, cable operators, broadcasters, public sector agencies, and tech companies.

The workshop will feature three highly informative panels:

#### **Panel 1: Procurement Opportunities for Diverse Suppliers**

Panel 1 will feature corporate supplier executives and diversity officers discussing their respective companies’ contracting needs and, the policies and practices diverse suppliers must follow to do business with those firms. Panelists will discuss the impact of future infrastructure investment on the supplier market and how suppliers should navigate the competitive procurement process to secure

<sup>1</sup> Additional information about the ACDDE is available at <https://www.fcc.gov/advisory-committee-diversity-and-digital-empowerment>.

business. Senior executives from **Charter Communications, T-Mobile, AT&T, and Verizon** will participate.

**Panel 2: The Supplier Experience: Succeeding as a Diverse Supplier**

Panel 2 will be a lively conversation among diverse suppliers sharing strategies for success, challenges suppliers face, and ideas for entrepreneurs seeking new opportunities in the digital economy. Topics will include how start-ups can mature and grow their businesses. Panelists include **The ActOne Group, The IT Architect Corporation, National LGBT Chamber of Commerce, National Center for American Indian Enterprise Development, Pinnacle Group and Commdex.**

**Panel 3: A Toolkit for Doing Business: Supplier Certification and Beyond**

Panel 3 will consist of government and private sector experts providing practical information about the various state and federal certifications required for diverse businesses, as well as available resources for small business training and support. Panel discussions centering on business formation requirements and supply chain operating procedures will provide a practical introduction for new entrants, as well as a refresher for more experienced entrepreneurs. Panelists will represent the **U.S. Small Business Administration, U.S. Department of Commerce (Minority Enterprise Development), Capital Region Minority Diversity Supplier Council, and the U.S. Pan Asian American Chamber of Commerce.**

The final component of the workshop, from 2:30 pm to 4:30 p.m., will feature one-on-one confidential consultations during which small business owners will receive individualized advice on supplier strategies and information regarding current contracting opportunities from firms including AT&T, Comcast, T-Mobile, and Charter Communications. While appointments for these confidential sessions have been made in advance, there may be limited opportunities for walk-up appointments.

The workshop is open to the public. The FCC will accommodate as many attendees as possible; however, admittance will be limited to seating availability. Audio/Video coverage of this meeting will be broadcast live with open captioning over the Internet from the FCC Live web page at [www.fcc.gov/live](http://www.fcc.gov/live). If you want to follow the event on social media via Twitter, please use the hashtag #FCCLive or #FCCSupplierDiversity during the course of the livestream. Questions may also be submitted online during the event via e-mail to [livequestions@fcc.gov](mailto:livequestions@fcc.gov). More information about this event is available on the event page at <https://www.fcc.gov/news-events/events/2018/06/supplier-diversity-conference-and-workshop>.

*You may follow the FCC on Twitter at <http://twitter.com/FCC> and on Facebook at <http://facebook.com/FCC>.*

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## APPENDIX



### **SUPPLIER DIVERSITY WORKSHOP CO-SPONSORED BY THE**

**FCC OFFICE OF COMMUNICATIONS BUSINESS OPPORTUNITIES  
MEDIA BUREAU  
AND THE  
DIGITAL EMPOWERMENT AND INCLUSION WORKING GROUP OF THE  
ADVISORY COMMITTEE ON DIVERSITY AND DIGITAL EMPOWERMENT**

**Federal Communications Commission  
445 12<sup>th</sup> Street, S.W., Room TW-C305, Washington, D.C. 20554**

**June 4, 2018  
9:30 a.m. – 4:30 p.m.**

- 9:30 am: **Welcome and Opening of Workshop**  
**FCC Chairman Ajit Pai**
- Welcome Remarks**  
FCC OCBO Director Sanford Williams  
DEI Working Group Chair Heather Gate, Director of Digital Inclusion,  
Connected Nation  
Access Subcommittee Chair Rudy Brioche, Vice President and Counsel, Global  
Public Policy, Comcast Corporation
- 10:00 am — **Panel 1: Procurement Opportunities for Diverse Suppliers**  
11:00 am: **Moderator, Dr. Ronald Johnson, President, Solutions4Change**
- Panelists:*  
Megan Rast, Senior Manager, Supplier Diversity, Charter Communications  
Chi Pak, Senior Manager, Supplier Diversity, T-Mobile  
Pat Patterson, Manager, Supplier Diversity, Verizon  
Yvette Mouton, Manager, Supplier Diversity, AT&T

11:10 am —  
12:10 pm: **Panel 2: The Supplier Experience: Succeeding as a Diverse Supplier**  
**Moderator, Sanford Williams, Director, FCC OCBO**  
*Panelists:*  
Janice Bryant Howroyd, Founder and CEO, The ActOne Group  
Prince Niyar, President, Commdex  
Nina Vaca, Chairman & CEO, Pinnacle Group  
Sabrina G. Kent, Chief of Staff, National LGBT Chamber of Commerce  
Chris James, President and CEO, National Center for American Indian Enterprise Development  
Charles Harrell II, President, The IT Architect Corporation

12:10 pm —  
1:10 pm: **LUNCH BREAK**

1:15 pm —  
2:15 pm: **Panel 3: A Toolkit for Doing Business: Supplier Certification and Beyond**  
**Moderator, Carolyn Fleming-Williams, Senior Deputy Director, FCC OCBO**  
*Panelists:*  
Major Clark III, Acting Chief Counsel, Office of Advocacy, U.S. Small Business Administration  
Susan Au Allen, National President & CEO, U.S. Pan Asian American Chamber of Commerce  
Maureen A. Lewis, Director, Minority Telecommunications Development, NTIA, U.S. Department of Commerce  
Sharon Pinder, President and CEO, Capital Region Minority Supplier Diversity Council

2:15 pm —  
2:30 pm: **Closing Remarks**  
ACDDE Designated Federal Officer Jamila Bess Johnson  
ACDDE Deputy Designated Federal Officer Brenda D. Villanueva  
OCBO Director Sanford Williams  
OCBO Sr. Deputy Director Carolyn Fleming-Williams

2:30 pm —  
4:30 pm: **One-on-One Consultations with Suppliers and Workshop Panelists**  
(By Appointment)