



PUBLIC NOTICE

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MEDIA BUREAU IMPLEMENTS LICENSING AND MANAGEMENT SYSTEM (LMS) ELECTRONIC FILING FOR RADIO STATIONS

By this Public Notice, the FCC's Media Bureau announces it is commencing the transition of electronic filing of radio station applications and pleadings from the current Consolidated Data Base System (CDBS) to the LMS online electronic filing system. During this transition, the Media Bureau will convert all existing CDBS forms to an LMS format, will transition the filing of comments and pleadings to LMS and will initiate the release of public notices for radio station applications and pleadings through LMS.

Although the Media Bureau intends to transition all applications and pleadings for radio stations to LMS over the next several months, the first phase of this transition commencing May 1, 2019, only applies to radio station license renewal applications to be filed during the upcoming license renewal cycle. That cycle will commence on June 1, 2019, for radio stations in Washington, DC, Maryland, Virginia, and West Virginia.

LMS procedures. The Bureau recommends that applicants use Google Chrome, Mozilla Firefox, or Microsoft Internet Explorer to access LMS, which can be found at:
<https://enterpriseefiling.fcc.gov/dataentry/login.html>.

Applicants must log into LMS using an FCC Registration Number (FRN) and associated FRN password. Unlike the CDBS system, all filings in LMS are tied to a facility's FRN. Licensees that are not sure about which FRN to use to access LMS should consult the Audio Division's LMS Help Center (<https://www.fcc.gov/media/radio/lms-help-center>) and click on the link by the title "How do I find my FRN?" Applicants that need to reset their FRN password should contact the help desk at 1-877-480-3201. If the licensee, permittee, or applicant does not have an FRN, it may create one through the FCC's CORES system: <https://apps.fcc.gov/core/userLogin.do>.

When logging into LMS for the first time with an FRN that is associated with a facility ID that had multiple associated FRNs in CDBS, the licensee will be asked to "Select (the) FRN of Record." Doing so will permanently associate the login FRN with the selected facilities, making that FRN the only one that may be used to file applications for those facility ID(s) in LMS. Facility IDs with only one associated FRN will not be required to select the FRN of record.

Radio license renewal application electronic filing through LMS. Although LMS will replace CDBS as the e-filing system for all radio and TV broadcast applications, this first phase applies only to radio station license renewal applications and the Broadcast Equal Employment Opportunity Program Report that must be filed in connection with the license renewal application. The Bureau has now completed the LMS-compatible broadcast license renewal application, Form 2100, Schedule 303-S – Renewal of Broadcast Station License (LMS Renewal Application) and the Broadcast Equal Employment Opportunity Program Report, Form 2100, Schedule 396 as part of the database transition.

Schedules 303-S and 396 will be available through LMS starting May 1, 2019. Accordingly, commencing May 1, 2019, all radio station licensees will be required to use LMS to file license renewal applications and any amendments to pending license renewal applications using Schedule 303-S. A link to the LMS system can be found at <https://enterpriseefiling.fcc.gov/dataentry/login.html>. Additionally, the Bureau's Audio Division has created an LMS Help Center page, which can be found at <https://www.fcc.gov/media/radio/lms-help-center>. Additional instructions about the radio station renewal cycle can be found in a companion *Public Notice*, DA 19-285.

The Bureau will be adding more filing schedules to LMS on an ongoing basis. Each of these new releases will be announced by a subsequent *Public Notice*.

LMS Public Notices. Later in the LMS transition, the Bureau will commence issuing public notice of the filing of and actions on all broadcast applications through LMS. Those public notices will still be displayed in the Commission's *Daily Digest*, but will be styled "*Applications*" and "*Actions*" and will be formatted and numbered differently than the current "*Broadcast Applications*" and "*Broadcast Actions*" Public Notices, which are generated through CDBS. A future *Public Notice* announcing this change will be provided at that time.

LMS Public Search. The Bureau is in the process of transitioning all historical data on licenses, applications and pleadings from CDBS to LMS. Commencing May 1, 2019, some, but not all, historical information will be accessible in LMS. Additional information will move to LMS over the next several months. Persons seeking information regarding broadcast applications filed in LMS, such as renewal applications, should search LMS. That information will not appear in CDBS. However, during the conversion period and until all broadcast applications have transitioned to electronic filing through LMS, the public should continue to search CDBS for information on applications that were not filed through LMS to ensure that they get the most accurate, up-to-date information.

Filers who have questions regarding basic filing requirements or FRNs or who need assistance logging into LMS or accessing Schedules 303-S and 396 should contact the Commission at (877) 480-3201 (Option 2), Monday – Friday, 8:00 am – 6:00 pm ET, or submit a request online at <https://www.fcc.gov/wireless/available-support-services>. For additional information on the license renewal process, please contact Michael Wagner, Michael.Wagner@fcc.gov, (202) 418-2775, or Tom Hutton, Tom.Hutton@fcc.gov, (202) 418-7266, of the Media Bureau, Audio Division. Press inquiries should be directed to Janice Wise, Janice.Wise@fcc.gov, at (202) 418-8165.

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