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April 24, 2000

## REFERENCE INFORMATION CENTER TO CLOSE ON FRIDAYS

This notice serves as notification that the Reference Information Center (RIC), Courtyard Level, Room CY-A257, 445 12<sup>th</sup> Street, SW, Washington, D.C. 20554, will be closed temporarily to the public on Fridays. Beginning on April 28, 2000, and each Friday thereafter until further notice, the RIC will be closed to allow the staff to retire documents and shift files.

The RIC is committed to meeting the needs of our customers and will make every effort to accommodate requests. Beginning May 1, 2000, the RIC will be open Monday to Thursday with extended hours of operation from 8:00 a.m. to 4:30 p.m. in order to accommodate public access.

For information concerning this closure contact Bill Cline (202) 418-0267 or Diane Ladson (202) 418-0298.