



PUBLIC NOTICE

Federal Communications Commission
445 12th St., S.W.
Washington, D.C. 20554

News Media Information 202 / 418-0500
Fax-On-Demand 202 / 418-2830
TTY 202 / 418-2555
Internet: <http://www.fcc.gov>
ftp fcc.nov

THE INTERNATIONAL BUREAU ADOPTS MANDATORY USE OF FCC REGISTRATION NUMBERS FOR ELECTRONIC FILINGS October 12, 2001

INTRODUCTION

On November 13, 2001, the International Bureau will begin requiring all parties doing business with the Bureau via the International Bureau Filing System, IBFS, to obtain a unique identifying number called an FCC Registration Number (FRN). Parties include individuals and organizations that are applicants, licensees and parties filing on their behalf. An FRN is not required for filing of comments or petitions. For more information on filings requiring an FRN, please visit the FCC CORES Web Site at <http://gullfoss2.fcc.gov/cores/CoresHome.html>.

FRNs are unique 10-digit entity identification numbers that can be obtained from the FCC's Commission Registration System (CORES) through the electronic and manual means described below in the section entitled, **"HOW TO OBTAIN AN FRN."**

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PUBLIC TRAINING DATES, TIMES AND LOCATIONS

To assist IBFS customers on the use of FRNs in IBFS, the Bureau will host several training sessions over the next few weeks. The public is invited to attend these sessions at the FCC Headquarters facility located at 445 12th St., SW., Washington, DC 20554. The training dates, times, and locations are as follows:

DATES	TIMES	LOCATION
October 26, 2001	9 a.m. – 12 p.m.	FCC, 445 12 th St., SW Washington, DC 20554 Room TWA-722
October 29, 2001	9 a.m. – 12 p.m.	Same as Above
November 2, 2001	9 a.m. – 12 p.m.	Same as Above

HOW TO REGISTER FOR PUBLIC TRAINING

Because of space limitations, each training session is limited to 30 individuals. Therefore, registration is required. Please call the IBFS Help Line on 202-418-2222 or e-mail us at IBFSINFO@fcc.gov by **October 22, 2001** to register for the session that best suits your schedule.

WHERE TO DIRECT QUESTIONS

Questions about the information contained in this Public Notice should be directed to the IBFS Help Line, which can be accessed by calling 202-418-2222, or by e-mailing IBFSINFO@fcc.gov.

HOW TO OBTAIN AN FRN

1. Electronic Means - Internet

- *CORES Home Page* - IB customers with Internet access can log directly into the CORES Web Site at <https://gullfoss2.fcc.gov/cores/CoresHome.html> and obtain an FRN.
- *IBFS Home Page* - After November 13, 2001, IB customers with Internet access can log into IBFS, the International Bureau's electronic filing system at www.fcc.gov/ibfs and acquire an FRN through a seamless interface with CORES.
- *FCC Forms Page* - IB customers with Internet access can also log into the FCC Forms page at <http://www.fcc.gov/formpage.html> to print out Form 160, CORES REGISTRATION FORM. This form can be completed and mailed back to the Commission at 445 12th St., SW, Room CY-C140, Washington, DC 20024. An FRN will be mailed to the requester.

2. Manual Means - Mail & Fax

- *Mail* - IB customers can acquire an FRN by mail simply by calling the CORES Help-Line toll-free at 1-877-480-3201 and requesting FCC Form 160. A completed Form 160 can be mailed back to the Commission at 445 12th St., SW, Room CY-C140, Washington, DC 20024. An FRN will be mailed to the requestor. Or a completed Form 160 can be mailed along with the proper fee and application to Mellon Bank. An FRN will be mailed to the requester.
- *Fax* - IB customers can acquire an FRN by fax by calling the

CORES Help Line toll-free at 1-877-480-3201 and requesting that FCC Form FCC 160 be faxed to them. Completed forms can be faxed back to the Commission at 202-418-7869. An FRN will be faxed to the requestor.

FRN INFORMATION STORED IN CORES

Users obtaining an FRN will be required to submit and keep current the following information in CORES:

- Entity name
- Entity type
- TIN (will not be publicly available)
- Contact address
- Other optional information such as telephone number and email address
- Foreign entities, entities that have applied for but have not received a TIN, and entities exempt from having a TIN by the IRS, can still receive an FRN
- FRN Password

FRN INFORMATION STORED IN IBFS

Regardless of whether a customer files an application electronically through IBFS, or by paper, only the IB applicant's FRN number and address information will be stored in IBFS. Password and TIN information will not be stored in IBFS.

OBTAINING AND USING FRNs IN IBFS

Attached are step-by-step instructions for obtaining and using FRNs in IBFS.

ATTACHMENT

STEP-BY-STEP INSTRUCTIONS FOR OBTAINING AND USING FRNs IN IBFS ON OR AFTER NOVEMBER 12, 2001

1. [Register in CORES](#)

- IB customers should log into IBFS using their standard IBFS Account IDs and Passwords and press the Login button, as shown in Exhibit 1.1 below.

The screenshot shows a Microsoft Internet Explorer window titled "IBFS Forms Data Entry - Microsoft Internet Explorer". The address bar displays the URL: http://cadsun01.w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm. The main content area features the Federal Communications Commission (FCC) logo and the text "International Bureau". Below this, the heading "Login Account Application" is displayed. There are two input fields: "Account ID:" with the value "585239" and "Password:" with a masked password "*****". Below the password field are "Login" and "Clear" buttons. A message states: "If you do not have an account select the create option." Below this message is a "Create a New Account" button. At the bottom of the page, a status bar shows the text: "FCC - Federal Communications Commission - IBFS Account Login - Tue May 1 18:29:27 US/Eastern 2001". A link for "Web Site Policies, Notices & Privacy Statement" is also visible. The status bar at the very bottom indicates "Start downloading from site: http://cadsun01.w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm" and "Local intranet".

Exhibit 1.1

- IB Customers will scroll down and click on the application they wish to select. Several of the applications available for filing are shown in Exhibit 1.2.

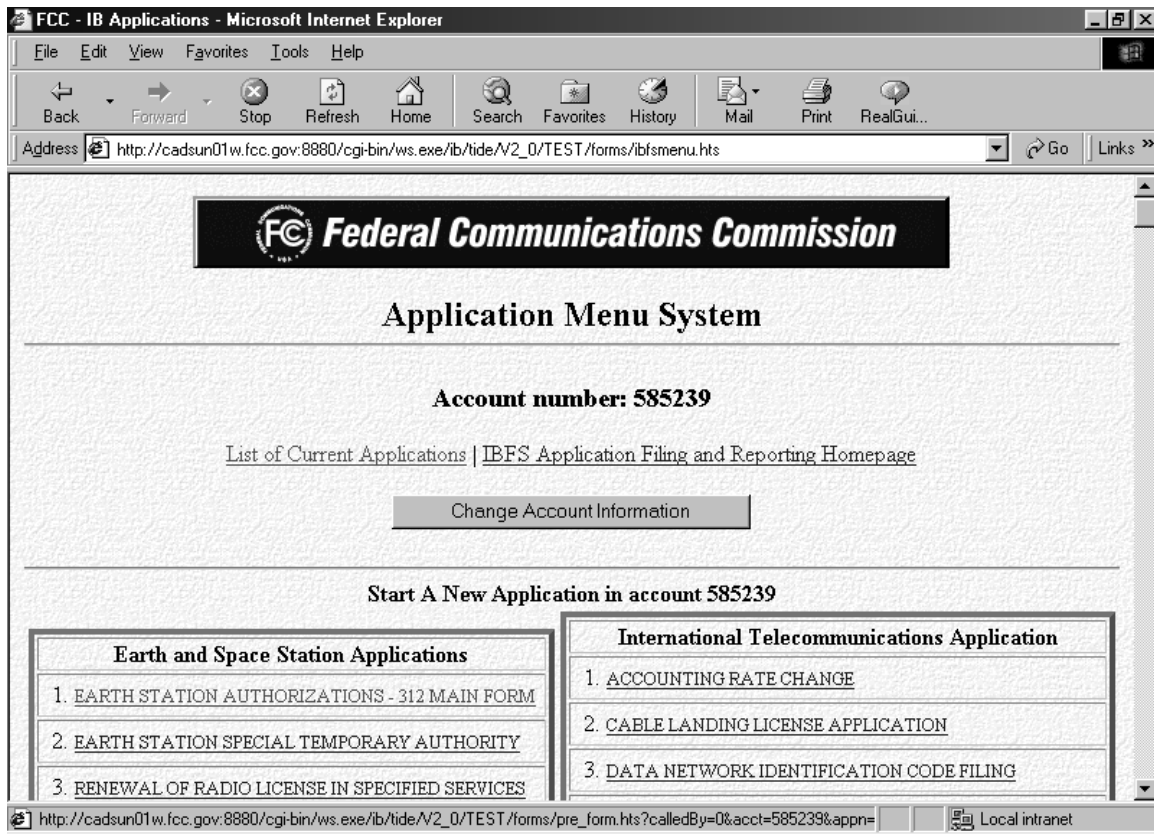


Exhibit 1.2

- IB Customers are presented with a new screen, which offers them the opportunity to register for an Applicant's FRN in CORES as shown on Exhibit 1.3. To take advantage of this opportunity, click on the [Register in CORES](#) link, if you have not already done so.

FCC - FCC Registration Number (FRN) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print RealGui...

Address adsun01w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/pre_form.htm?calledBy=0&acct=585239&appn=0&formid=13 Go Links »

Federal Communications Commission

FCC REGISTRATION NUMBER INFORMATION

**IBFS Pre-Form Information
FOR OFFICIAL USE ONLY**

INSTRUCTIONS

If you do not have an FRN, [Register in CORES](#), or you can talk to a CORES administrator by calling 202-418-1397.

1. Applicant

Please enter the Applicant's FRN
(Do not use dashes or hypens when
entering your FRN into any IBFS
application.)

and

Password

then click 'PREFILL CORES DATA'
button:

PREFILL CORES DATA **Reset**

Done Local intranet

Exhibit 1.3



- IB Customers will be transferred temporarily to the [COmmission REgistration System](#) (CORES) where they will enter the requested information. See Exhibit 1.4.

Commission Registration System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print RealGui...

Address [2FDEV/forms%2Fpre_form%2Ehts%3FcalledBy%3D0%26acct%3D585239%26appn%3D0%26formid%3D13&SystemName=IBFS](#) Go Links >>

 **COmmission REgistration System** 

Entity Type Selection

Are you registering with the FCC as:

☒ A business entity (e.g., corporation, partnership, government entity, etc.)?

☐ An individual?

Continue

[CORES Home](#) [Help](#)

Internet

Exhibit 1.4

- Once IB customers complete and submit the information in CORES, an FRN number and password are generated. **(It is suggested that this page be printed and saved for future reference.)** The customer can return to IBFS to complete the application filing process by clicking on the link which states, “To return to IBFS, please click [here](#). “ See Exhibit 1.5 below.

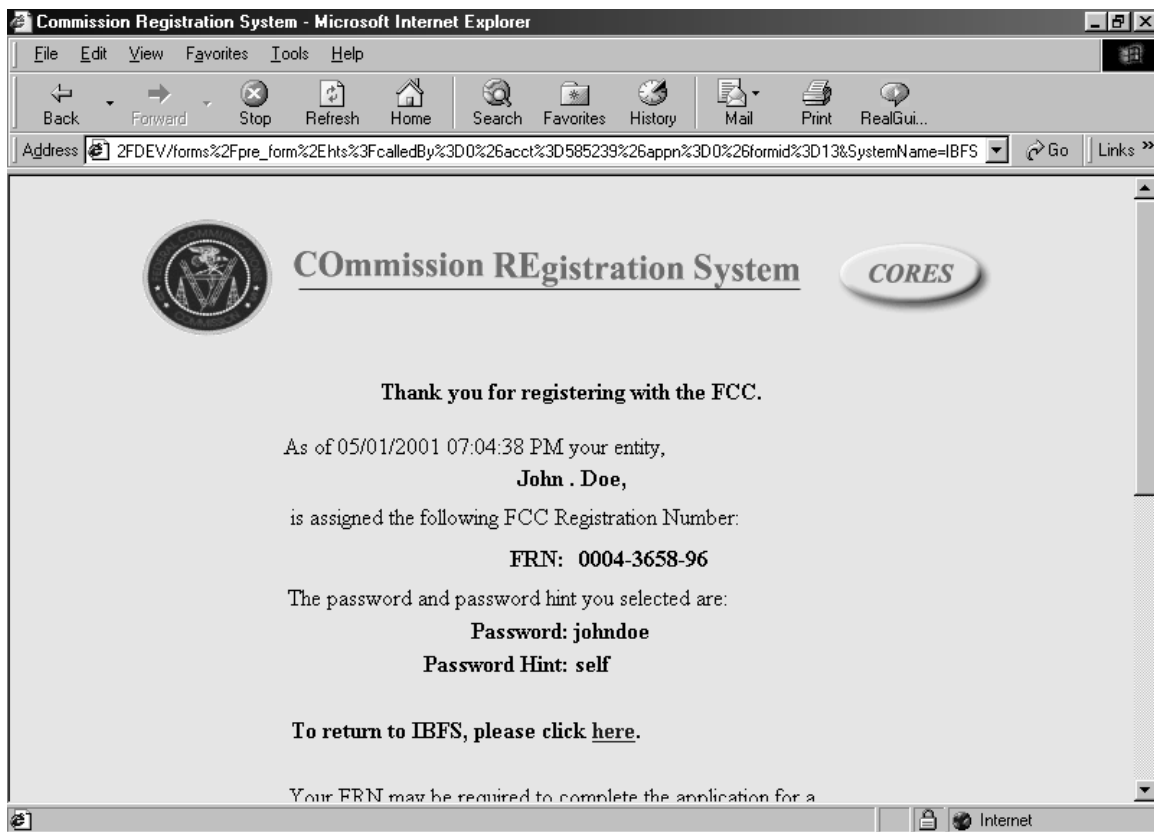


Exhibit 1.5

- IB customers will be returned to IBFS, where the new Applicant FRN number is automatically prefilled. Enter the associated password in the appropriate box. Click on the “PREFILL CORES DATA” button as shown in Exhibit 1.6.

FCC - FCC Registration Number (FRN) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print RealGui...

Address ov:8880/cgi-bin/ws.exe/ib/tide/V2_0/DEV/forms/pre_form.htm?calledBy=0&acct=585239&appn=0&formid=13&frn=0004365896 Go Links >>

FCC **Federal Communications Commission**

FCC REGISTRATION NUMBER INFORMATION

IBFS Pre-Form Information
FOR OFFICIAL USE ONLY

INSTRUCTIONS

If you do not have an FRN, Register in CORES, or you can talk to a CORES administrator by calling 202-418-1397.

1. Applicant

Please enter the Applicant's FRN
(Do not use dashes or hyphens when
entering your FRN into any IBFS
application.)

and

Password

then click 'PREFILL CORES DATA'
button:

PREFILL CORES DATA **Reset**

Done Local intranet

Exhibit 1.6

- The application previously selected will appear with Applicant information prefilled at the top of the form. See Exhibit 1.7. You will have to manually fill in the Applicant Name box. Complete and submit the application as usual.

APPLICATION FOR EARTH STATION AUTHORIZATIONS
FCC 312 MAIN FORM FOR OFFICIAL USE ONLY
[\[Click here for INSTRUCTIONS.\]](#)

FCC Use Only

APPLICANT INFORMATION

Enter a description of this application to identify it on the main menu:

1-8. Legal Name of Applicant

Name:	<input type="text"/>	Phone Number:	<input type="text" value="311-222-1555"/>
DBA Name:	<input type="text"/>	Fax Number:	<input type="text"/>
Street:	<input type="text" value="111 Main Street"/>	E-Mail:	<input type="text" value="jdoe@jdoe.com"/>
City:	<input type="text" value="Your City"/>	State:	<input type="text" value="VA"/>
Country:	<input type="text" value="USA"/>	Zipcode:	<input type="text" value="22222"/>
Attention:	<input type="text" value="John Doe"/>		

Exhibit 1.7

2. Copy a Form

IBFS has always permitted filers to copy a previously saved/validated or submitted application to reduce the amount of time it takes to complete similar applications. IBFS continues to support this important functionality, while simultaneously enforcing mandatory FRN use. Instructions for copying a form with the new mandatory FRN functionality follow.

- From the IBFS Application Menu System screen, scroll down to the application form to be copied. Click the select box to the left of the desired form and then press the Copy a Form button. See Exhibit 2.1 below.

Applications Associated With Account Number: 585239

Form 159 Menu Delete a Form File a Form **Copy a Form** Update FRN

Select	Form Title - Description	Status/ Ref No.
<input type="radio"/>	<u>EARTH STATION AUTHORIZATIONS - 312 MAIN FORM</u> John Doe's Application Application Submission ID: NOT SET FRN: 0004336939	VALID
<input type="radio"/>	<u>EARTH STATION AUTHORIZATIONS - 312 MAIN FORM</u> PRE-FILL USING CORES FRN DATA Application Submission ID: NOT SET FRN: 0004382917	SAVED
<input type="radio"/>	<u>EARTH STATION AUTHORIZATIONS - 312 MAIN FORM</u> PRE-FILL USING CORES FRN DATA Application Submission ID: NOT SET FRN: 0004365896	SAVED
<input type="radio"/>	<u>EARTH STATION AUTHORIZATIONS - 312 MAIN FORM</u>	SAVED

Local intranet

Exhibit 2.1

- IB customers are presented with the IBFS Pre-Form Information screen. Enter the FRN and password of the Applicant for which the form is being prepared and press the PREFILL CORES DATA button. See Exhibit 2.2 below.

FCC - FCC Registration Number (FRN) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

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Address http://cadsun01.w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm Go Links >>

Federal Communications Commission

FCC REGISTRATION NUMBER INFORMATION

**IBFS Pre-Form Information
FOR OFFICIAL USE ONLY**

INSTRUCTIONS

If you do not have an FRN, Register in CORES, or you can talk to a CORES administrator by calling 202-418-1397.

1. Applicant

Please enter the Applicant's FRN
(Do not use dashes or hyphens when
entering your FRN into any IBFS
application.)

and

Password

then click 'PREFILL CORES DATA'
button.

0004382917

PREFILL CORES DATA **Reset**

Local intranet

Exhibit 2.2

- The IBFS Application Menu Screen will reappear. Scroll down to see that a copy of the form has been created. Click on the copy to make any changes needed to the form and proceed as usual. See Exhibit 2.3.

Note: Although the FRN in the example is the same for both the original and copied forms, filers can input different, valid Applicant FRNs and passwords as needed to associate the correct CORES information with the form to be copied and submitted.

The screenshot shows a web browser window titled "FCC - IB Applications - Microsoft Internet Explorer". The address bar displays the URL: http://cadsun01w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm. The main content area is divided into two columns of links. The left column contains links for "6. SPACE STATION AUTHORIZATIONS - 312 MAIN FORM" and "7. SPACE STATION SPECIAL TEMPORARY AUTHORITY". The right column contains links for "7. INTERNATIONAL SIGNALLING POINT CODE FILING" and "8. RECOGNIZED OPERATING AGENCY FILING". Below these links, a section titled "Applications Associated With Account Number: 585239" contains five buttons: "Form 159 Menu", "Delete a Form", "File a Form", "Copy a Form", and "Update FRN". Below the buttons is a table with three columns: "Select", "Form Title - Description", and "Status/Ref No.". The table contains two rows of data, both showing a "Copy of John Doe's Application" with "Application Submission ID: NOT SET" and "FRN: 0004382917". The status for both is "SAVED".

Select	Form Title - Description	Status/Ref No.
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004382917	SAVED
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004382917	SAVED

Exhibit 2.3

- The copied form will appear. Applicant information, associated with the entered FRN, is prefilled at the top of the form. See Exhibit 2.4. Complete and submit the application as usual.

APPLICANT INFORMATION

Enter a description of this application to identify it on the main menu:

1-8. Legal Name of Applicant

Name: <input type="text"/>	Phone Number: <input type="text"/>
DBA Name: <input type="text" value="John Doe"/>	Fax Number: <input type="text"/>
Street: <input type="text" value="111 Haycock Road"/>	E-Mail: <input type="text" value="jdoe@jdoe.com"/>
<input type="text"/>	
City: <input type="text" value="Falls Church"/>	State: <input type="text" value="VA"/>
Country: <input type="text" value="USA"/>	Zipcode: <input type="text" value="22042"/>
Attention: <input type="text" value="John Doe"/>	

9-16. Name of Contact Representative (If other than applicant)

Name: <input type="text" value="John Doe"/>	Phone Number: <input type="text" value="311-222-1555"/>
Company: <input type="text" value="John Doe Inc."/>	Fax Number: <input type="text"/>
Street: <input type="text" value="111 Main Street"/>	E-Mail: <input type="text" value="ldoe@ldoe.com"/>

Exhibit 2.4

3. Update FRN

Upon occasion, filers may inadvertently use the wrong FRN and password when filling out an application. If this occurs, IB customers can change the FRN associated with an application **up until the time it is filed**. Following are instructions for updating an FRN.

- On the IBFS Application Menu Screen page, scroll down and select the application form for which a different, valid FRN is needed. Check the box to the left of the form and then press the Update FRN button. See Exhibit 3.1.

The screenshot shows a web browser window titled "FCC - IB Applications - Microsoft Internet Explorer". The address bar displays "http://cadsun01w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm". The main content area is titled "Applications Associated With Account Number: 585239". Below the title are five buttons: "Form 159 Menu", "Delete a Form", "File a Form", "Copy a Form", and "Update FRN". A table with three columns is displayed: "Select", "Form Title - Description", and "Status/Ref No.". The table contains four rows of application data.

Select	Form Title - Description	Status/Ref No.
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004382917	SAVED
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004382917	SAVED
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN:	SAVED
<input type="radio"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM	VALID

Exhibit 3.1

- IB customers are presented with the IBFS Pre-Form Information screen. Enter the correct FRN and password of the Applicant for which the form is being prepared and press the PREFILL CORES DATA button. See Exhibit 3.2 below.

FCC - FCC Registration Number (FRN) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print RealGuide

Address http://cadsun01.w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm Go Links >>

Federal Communications Commission

FCC REGISTRATION NUMBER INFORMATION

**IBFS Pre-Form Information
FOR OFFICIAL USE ONLY**

INSTRUCTIONS

If you do not have an FRN, Register in CORES, or you can talk to a CORES administrator by calling 202-418-1397.

1. Applicant

Please enter the Applicant's FRN
(Do not use dashes or hyphens when
entering your FRN into any IBFS
application.)

and

Password

then click 'PREFILL CORES DATA'
button.

PREFILL CORES DATA **Reset**

Local intranet

Exhibit 3.2

- The IBFS Application Menu Screen will reappear. Scroll down to see that a copy of the form has been created, showing the updated FRN. Click on the copy to make any changes needed to the form and proceed as usual. See Exhibit 3.3.

The screenshot shows a web browser window titled "FCC - IB Applications - Microsoft Internet Explorer". The address bar displays "http://cadsun01w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/TEST/forms/ibfsmenu.htm". The main content area is divided into two sections. The top section contains a list of application types: "6. SPACE STATION AUTHORIZATIONS - 312 MAIN FORM", "7. SPACE STATION SPECIAL TEMPORARY AUTHORITY", "7. INTERNATIONAL SIGNALLING POINT CODE FILING", and "8. RECOGNIZED OPERATING AGENCY FILING". The bottom section is titled "Applications Associated With Account Number: 585239" and contains a table of applications. The table has three columns: "Select", "Form Title - Description", and "Status/Ref No.". There are two entries in the table, both with a status of "SAVED". The first entry has a description of "EARTH STATION AUTHORIZATIONS - 312 MAIN FORM" and a FRN of "0004336939". The second entry has a description of "EARTH STATION AUTHORIZATIONS - 312 MAIN FORM" and a FRN of "0004382917".

Select	Form Title - Description	Status/Ref No.
<input type="checkbox"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004336939	SAVED
<input type="checkbox"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0004382917	SAVED

Exhibit 3.3

HOW DOES THE ELECTRONIC REMITTANCE FORM 159 HANDLE THE FRN

Customers are encouraged to submit an electronic remittance Form 159 upon saving/validating an application in IBFS. Instructions for doing so follow.

- On the IBFS Application Menu Screen page, press the Form 159 Menu button. See Exhibit 5.1 below.

Applications Associated With Account Number: 585239

Form 159 Menu Delete a Form File a Form Copy a Form Update FRN

Select	Form Title - Description	Status/ Ref No.
<input type="checkbox"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM	SAVED
<input type="checkbox"/>	Copy of Copy of John Doe's Application Application Submission ID: NOT SET FRN: 0005022157	
	<input type="radio"/> PDF <input type="radio"/> HTML <input type="radio"/> Attachments	
<input type="checkbox"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM	SAVED
<input type="checkbox"/>	PRE-FILL USING CORES FRN DATA	

Exhibit 5.1

- The screen shown in Exhibit 5.2 below appears. Enter the Applicant's and Payor's TIN, if other than Applicant, and check the box(es) next to the left of the application(s) for which payment is to be made. Press the Continue button.

FCC - IB Applications - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print RealGuide

Address http://cadsun01w.fcc.gov:8880/cgi-bin/ws.exe/ib/tide/V2_0/DEV/forms/ibfsmenu.htm Go Links >>

Account number: 585239

Listed below are all filed applications for account number **585239** that have an associated payment type and have not previously been entered on a Form 159. Please select the application(s) you wish to enter on this Form 159.

Enter Applicant TIN: Enter Payer TIN(If other than Applicant):

Select	Form Title - Description	Status/ Ref No.
<input checked="" type="checkbox"/>	EARTH STATION AUTHORIZATIONS - 312 MAIN FORM	FILED - PENDING FEE VERIFICATION
	MJ Test Application Submission ID: IB2001000004	

Continue Return to Main Menu

Done Local intranet

Exhibit 5.2

- The IB customer will be presented with the Electronic Form 159 screen shown in Exhibit 5.3. Insert the **Payor's** FRN and password and press the Continue button.

The screenshot shows a Microsoft Internet Explorer window titled "E-159 - Microsoft Internet Explorer". The browser's address bar is empty. The menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar contains buttons for Back, Forward, Stop, Refresh, Home, Search, Favorites, History, Mail, Print, and RealGuide. The main content area displays the FCC logo and the title "Electronic Form 159". Below this, a section titled "Enter in your FRN and Password" contains two input fields: "FCC Registration Number (FRN)" with the value "0001542760" and "Password" with masked characters. Below the fields are "Continue" and "Clear" buttons. To the right of the login section, a dark sidebar contains the text "CORES To register for a FRN and Password" and "Payer To skip registration and fill out Payer information." The Windows taskbar at the bottom shows the Start button and several open applications: Novell..., Group..., Micros..., FCC C..., Interna..., Micros..., FCC - I..., and E-15....

FCC **Electronic Form 159**

Enter in your FRN and Password

FCC Registration Number (FRN)

Password

CORES
To register for a FRN and Password

Payer
To skip registration and fill out Payer information.

Exhibit 5.3

- The Payment Summary page displays. Press the View 159 button. Please note on Exhibit 5.4 that the Payor's FRN and TIN are automatically inserted into boxes 11 and 12, respectively. The Applicant's FRN and TIN are inserted into boxes 21 and 22, respectively. The application submission ID is also inserted automatically in box 29A.

https://selsafoss.fcc.gov/ElectronicForm159/pdf/1.pdf - Microsoft Internet Explorer

File Edit View Favorites Tools Help

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(11) PAYER (FRN) 0001 54 2760 (12) PAYER (TIN) 0222232222
 IF PAYER NAME AND THE APPLICANT NAME ARE DIFFERENT, COMPLETE SECTION B
 IF MORE THAN ONE APPLICANT, USE CONTINUATION SHEETS (FORM 159-C)
 (13) APPLICANT NAME Test
 (14) STREET ADDRESS LINE NO. 1 7029L Havcock Road
 (15) STREET ADDRESS LINE NO. 2
 (16) CITY Falls Church (17) STATE VA (18) ZIP CODE 22043 -
 (19) DAYTIME TELEPHONE NUMBER (include area code) 7035342532 (20) COUNTRY CODE (if not in U.S.A.) US
 FCC REGISTRATION NUMBER (FRN) AND TAX IDENTIFICATION NUMBER (TIN) REQUIRED
 (21) APPLICANT (FRN) 0004 33 6939 (22) APPLICANT (TIN) 0229667624
 COMPLETE SECTION C FOR EACH SERVICE, IF MORE BOXES ARE NEEDED, USE CONTINUATION SHEET
 (23A) CALL SIGN/OTHER ID (24A) PAYMENT TYPE CODE BGH (25A) QUANTITY 1
 (26A) FEE DUE FOR (PTC) \$7,510.00 (27A) TOTAL FEE \$7,510.00 FCC USE ONLY
 (28A) FCC CODE 1 (29A) FCC CODE 2 IB2001000004
 (23B) CALL SIGN/OTHER ID (24B) PAYMENT TYPE CODE (25B) QUANTITY
 (26B) FEE DUE FOR (PTC) (27B) TOTAL FEE FCC USE ONLY

109% 1 of 4 8.5 x 11 in

Exhibit 5.4

- If the Form 159 appears correct, IB customers can use one of two methods to make payment; electronically or through the U.S. Mail. **Electronic payment is the preferred and faster method.**

For IB customers who pay *electronically*, press the Back button on the menu bar at the top of the page. This will take you back to the Payment Summary Page. Press the Pay Now button and proceed to complete the payment process as usual.

For IB customers, who prefer to *mail* the remittance form and their payments, print out the completed Form 159 by pressing the printer icon on the menu bar at the top of the page and mail it together with the payment check to Mellon Bank.

HOW DOES THE PAPER FORM 159 HANDLE THE FRN

IB customers who chose to complete a paper Form 159 from scratch are advised to complete all applicable boxes, **including boxes 11, 12, 21, 22, and 29A**. This information is necessary for the complete and accurate filing and association of fee payments and IBFS applications.