

## Filing Steps -- Domestic Section 214 Transfer of Control Applications

Applicants must file domestic section 214 transfer of control applications through the Commission's **Electronic Comment Filing System (ECFS)** (<https://www.fcc.gov/ecfs/>) and must pay the associated filing fee through the **Fee Filer Online System** (<https://www.fcc.gov/licensing-databases/fees/fee-filer>).

- For technical assistance with ECFS, please contact the ECFS Help Desk at 202-418-0193 or [ECFSHelp@fcc.gov](mailto:ECFSHelp@fcc.gov).
- For technical assistance with Fee Filer, please contact the Fee Filer/Financial Operations Help Desk at 1-877-480-3201 and select option 6.
  - Before submitting your application, please refer to the “**Wireline Competition Bureau Application Fee Filing Guide**” for application processing amounts and specific instructions on how to pay the fee in Fee Filer (<https://www.fcc.gov/licensing-databases/fees/application-processing-fees>).
- As of February 2015, the Commission does not accept paper copies of section 214 applications or manual fee payments (*see* the Public Notice announcing mandatory electronic filing at <https://www.fcc.gov/edocs/search-results?t=quick&fccdaNo=15-205>).
- Joint Domestic/International Applications: Section 63.04(b) of the Commission's Rules, 47 CFR § 63.04(b), permits the filing of a joint international section 214 transfer of control application and a domestic section 214 transfer of control application. Applicants must file such a joint application with **both** the Wireline Competition Bureau (WCB), through the steps below, and with the International Bureau (IB) through its IBFS platform, and pay **separate application processing fees for each Bureau**, in accordance with the WCB and IB Schedules of Charges in 47 CFR §§ 1.1105 and 1.1107. For information about filing international section 214 transfer of control applications, refer to the following link: <http://licensing.fcc.gov/myibfs/>.

### **Filing Steps:**

- 1) Access ECFS to submit a filing at <https://www.fcc.gov/ecfs/filings>
- 2) Click on the blue header labeled “Non-Docketed Filing”
- 3) From the field labeled “FCC Inbox,” use the drop-down menu to select “INBOX-63.04 Section 214 Domestic Transfer of Control Application (Fee Required)”
- 4) Complete the necessary information and then upload your application. You will receive a confirmation number upon submission; please save the number for tracking purposes.
- 5) After you have submitted your application in ECFS, remit payment using Fee Filer.
- 6) Please e-mail a courtesy copy of your filed application to WCB Staff at [214transactions@fcc.gov](mailto:214transactions@fcc.gov). Please also direct filing questions to that email.